

## 2018 Oxford Summer Law Program Details

Santa Clara University School of Law  
Center for Global Law and Policy

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When the High Lama asked him whether Shangri-La was not unique in his experience, and if the Western World could offer anything in the least like it, he answered with a smile: "Well, yes -- to be quite frank, it reminds me very slightly of Oxford".

James Hilton, Lost Horizon

James Hilton certainly was not recalling the Oxfordshire weather when he penned those lines - it tends to both foggy and soggy. He was also no doubt remembering a time before Lord Nufield became the Henry Ford of England and filled the High Street with his mechanical progeny. Still Oxford and "the other place" (Cambridge) are unique, timeless places that, like Shangri-La, can require some flexibility and adaptation by newcomers. If you would like to do some reading in preparation, there are two very good books, both by Jan Morris, Oxford and Oxford on Oxford. If the latter reflects narcissism, an Oxonian would likely say, "And well it should, too."

This description of the details of Santa Clara University School of Law's Summer Law Program at Oxford University addresses the following topics: the academic program; getting into the United Kingdom, arrival in Oxford, first days, scheduled events, Oxford University and Magdalen College, daily needs, activities, and miscellaneous topics. We also include an Appendix to help you (or amuse you) with the Queen's English. See [here](#) for required A.B.A. Disclosures.

The Director of the SCU Law Summer Law Program at Oxford is Professor Catherine Sandoval, a tenured Professor at Santa Clara University Law School where she teaches Energy Law, Communications Law, Antitrust Law, and Contracts. She served a six-year term as a Commissioner of the California Public Utilities Commission (CPUC), appointed by California's Governor Jerry Brown and unanimously confirmed by the California State Senate. Professor Sandoval received a Master's in Politics at Oxford where she studied at St. Antony's College as a Rhodes Scholar, prior to attending law school at Stanford. She twice directed SCU Law's Summer Program in Human Rights Law in San Jose, Costa Rica, and is knowledgeable about summer law programs and Oxford. Professor Sandoval will greet you upon arrival, live on site at Magdalen throughout the program, guide you to or join you in scheduled activities, and be available throughout the program, by e-mail, cell phone, or in person, to answer questions, offer advice, and help solve any problems that may arise. Professor Sandoval will provide feedback on your outline for your 20 page paper (approximately 6,500 to 7,000 words including footnotes) to be submitted for two units, and grade your final paper.

## **I. The Academic Program**

### **A. Duration, June 27 (for arrive and check-in), formal program begins June 28 through July 27.**

The program begins with arrival and check in between 10:00 a.m. and noon and 2:00 pm to 6:00 p.m. on Wednesday, June 27, 2018, and the formal academic program begins on Thursday, June 28. On June 28 we will have the first in our series of lectures, and are honored that Professor Roger Smith will introduce students to the Oxford tutorial method, and offer his insights into the difference between American and English property law. The program ends on Friday, July 27, 2018. Thursday, July 26, 2018 is your last night in College at Magdalen College, and Friday, July 27, 2018 is your last breakfast in College. Most students arrange for flights home on that Friday.

If you would like to stay an extra day or two please contact Professor Sandoval and we will facilitate your request with Magdalen College. Prices for these additional days will likely be somewhat higher than for days during the program, in part because of a value added tax (VAT) charged when you are in effect staying only as a tourist. The room you reserve through this reservation system may or may not be the same room assigned to you during the program. If necessary and if you have completed your tutorials, you may depart on Thursday, July 26, but there is no refund of room and board charges if you leave early.

***Please note that Magdalen College does not permit you to host visitors overnight in your room.*** If you anticipate visitors, they must make separate arrangements for accommodations.

### **B. Tutorials**

The bulk of the program is conducted in the traditional Oxford tutorial manner. Your tutor (the equivalent of our professor and typically referred to as a “don” or a “fellow” of the University) will give you a reading list and assign an essay topic. Toward the end of the week or at other times mutually agreed upon, you will meet with your tutor for one hour and fifteen minutes. Some tutors prefer meeting with a pair of students at the same time; such tutorial meetings will be two hours long. Some tutors ask that you read your essay aloud, and they may interject with questions and observations leading to discussion. Other tutors may ask you to submit your essay in advance and discuss the topic during the tutorial. In either case, tutors will expect you to explain, analyze, and if appropriate defend the position(s) you take in your essay, and to be familiar with the assigned readings. You earn three units for successful completion of five such tutorials, at the end of which the tutor will determine your grade.

Essays tend to be about 2,000 words. Although different tutors look for different things (if in doubt, ask them), the "A" tutorial shows mastery of the material and includes some original thought or a novel or unique position that is well defended. The tutor will base your grade on the quality of your essays and your discussions with the tutor. The first week can be hectic, and the

first tutorials come quickly. We ask that the tutors send us a first assignment in advance. We will forward the assignment to you and strongly encourage you to prepare for your first tutorial before you arrive by completing the assigned reading, and preparing an outline or preliminary draft of the first assigned essay.

The wise student will prepare for the tutorials with the same or more care than that student would put forth in preparation for law school examinations or "moot court." During my first year as a graduate student at Oxford I took some "taught courses" where we had tutorials. I found preparing for tutorial meetings and discussing papers an enjoyable experience that helped me grow as an academic as they broadened my world view. Enjoy this learning process and opportunity. Summer studies must comply with ABA accreditation standards, and count toward your law school grades just as any class would at your home institution.

There are many opportunities for recreation and travel in the United Kingdom and in Oxford. The schedule will offer you time to enjoy this magnificent university and its surroundings including its world class libraries and museums, but put your studies and the scheduled program activities first.

### **C. Seminars**

In addition to your tutorials, for which you earn three units of academic credit, you earn two additional units of credit for your participation in the lectures, field trips, and 20-page paper you will write for the Seminar included in this program. This seminar consists of eight lectures plus three field trips. The field trips expose you to the world famous Bodleian Library in Oxford, the Oxford criminal court, and legal institutions located in London through a trip to a courthouse in London and visit to the international law firm, featuring a lecture on their work on international sanctions law. No advance preparation is required for the lectures or the field trips.

To earn two credits for the Seminar, you will be required to submit a twenty page paper (approximately 6,500 to 7000 words including footnotes) exploring in greater depth one of the subjects treated in one of the six lectures, or themes arising from one or more of the lectures or field trips. **An outline of your paper is due to Professor Sandoval on Monday, July 16 by 3:30 p.m.** Professor Sandoval will provide you with feedback on your outline by Friday, July 20. Professor Sandoval will make an appointment with each of you during the course of the program to discuss your paper. **If you would like to submit an OPTIONAL paper draft, the draft will be due to Professor Sandoval by Friday, August 3 at 11:00 p.m. Eastern Standard Time.** Please see the detailed program schedule for a discussion of the standard for this draft. It should be a very good draft that is well-written and researched with proper footnotes. The submission of a poor draft will preclude the award of an "A" grade. Submitting a paper draft to Professor Sandoval is highly recommended and will help you develop a better final paper. **The final paper will be due to Professor Sandoval on August 24, at 11:00 p.m. (Pacific Standard Time),** approximately four weeks after the program ends. Your grades will be submitted shortly thereafter so extensions will be considered only for extraordinary reasons such as a medical issue documented by a doctor's note.

Professor Sandoval will evaluate and assign a grade to your paper that, together with your attendance at the lectures and field trips, will determine your grade for the two credit seminar. Missing any of the lectures or missing a field trip will adversely affect your grade. Professor Sandoval has supervised almost three hundred papers on various legal topics and is enthusiastic about the opportunity to work with you on the development of your paper. Professor Sandoval loves supervising papers, reading papers, and writing papers, articles, book chapters and books, and looks forward to working with you on your research and writing projects. Your research paper, as well as your tutorial papers, will provide handy writing samples, and hone your skills as a lawyer.

#### **D. The Students**

Students participating come from law schools throughout the United States and sometimes from elsewhere in the world. During a typical summer, 10-20 students participate.

#### **E. Other details**

1. To access necessary reading materials in the law library at Oxford, you will need to be admitted to the Bodleian Library in a ceremony that takes place the first day of the program. To be admitted, we need to send passport photos to that Library in advance of the program. You should have submitted these with your online application. If you have not yet submitted a passport photo please email our program administrator, Carly Koebel, at [ckoebel@scu.edu](mailto:ckoebel@scu.edu) to arrange to do so.

2. If you are not a Santa Clara law student, you cannot receive credit for the program until we have a letter of good standing from your law school. If you have not already done so, please arrange for this letter to be sent to our program administrator, Carly Koebel, at [ckoebel@scu.edu](mailto:ckoebel@scu.edu).

3. Transcripts can be requested via your eCampus account. These need to be requested in order for credit from the program to be transferred to your own law school. More information is available here: <https://www.scu.edu/media/offices/registrar/important-forms-/Transcript-Request-Form-Final-rev-13-09JUL2014.pdf>. While the tutors will award a grade for your tutorials and the Director will award a grade for your seminar, some law schools will only transfer *credit* for the program, not grades. Check with your school to determine your school's grade and credit transfer policy. Please also note that it is unlikely that your school will permit you to use credit for a foreign summer program to accelerate graduation. Students interested in acceleration must consult their home schools to review this issue.

4. Santa Clara students enrolled in the program will receive a letter grade unless they elect the Pass/No Pass option. This option does not apply to any non-matriculating student. If any Santa Clara student wishes to choose this option, the Pass/No Pass form (which will be available from the directors in Oxford) **MUST BE DATED PRIOR TO YOUR SECOND**

TUTORIAL, OTHERWISE IT WILL NOT BE CONSIDERED VALID AND YOU WILL GET A GRADE. You may not backdate the form, and the option, once exercised, is irrevocable.

## **II. Getting into the United Kingdom (Passports and Visas and other requirements)**

**You must have a current United States passport, valid for the entire period of your travel, before departing from the United States.** If you already have one, *check your passport's expiration date to make sure it is still valid for the entire period of your travel.* You must have a passport on hand (not in your luggage) as you get off the plane and go through immigration.

If you don't have a passport, or need to renew it, you may be able to do it online. See <https://pptform.state.gov/>. If you wish to apply in person, consult the following website for information about the nearest facility: <http://iafdb.travel.state.gov/>. You will need to complete application forms, supply two passport photos, pay a fee, and wait a period of time (sometimes up to six weeks unless you pay for rush service). Do not postpone applying for your passport.

For U.S. nationals traveling with U.S. passports, visas are not required to visit the United Kingdom (or for that matter any other Western European country). Immigration officers simply stamp your passport at the airport in England. However, if you plan to visit eastern European or other countries, you should investigate the necessity for obtaining visas in advance from the consular offices of these countries in the United States.

**Please note that some immigration officers at the airport in the UK are strict. They are likely to ask you the purpose of your visit. You should answer them truthfully by stating:**

*You are a student attending a summer law program at Oxford University run by Santa Clara University in the United States.*

The immigration official may also ask you for proof that you are attending an approved program. If so, present them with the "visa" letter that we will be sending you. Look for this in the mail (and make sure we have your correct mailing address). *You must have the SCU Law Summer Program Visa Letter on your person when you go through Immigration. Do not pack it in your checked in luggage.*

**You must also have in your hands either your return ticket or an itinerary with your name and information on it showing that you will leave England at the end of the program.**

Immigration officers may also ask you to demonstrate that you will have the funds to support yourself while in the UK (even though you have prepaid your housing and many of your meals through fees paid to Santa Clara University). If requested, you must present **an original (not a Xerox) bank statement dated not more than one calendar month prior to your arrival.** The bank statement must be in your name. To be safe, the bank statement

**should show that you have the equivalent of 1,200 pounds sterling in the bank).** Two weeks before you depart for the UK, check the currency converter used by the UK Border Agency, [www.oanda.com](http://www.oanda.com), to see the U.S. dollar equivalent of 1,200 pounds sterling at that time.

Check the website of the Transportation Safety Administration (TSA) to familiarize yourself with items that you may not bring on the airplane. See <http://www.tsa.gov/>. You should not pack or carry letters or packages given to you by other people. TSA may ask if you packed your bags yourself and know the contents of your bag. TSA or airline officials will check your passport before you board the plane so keep your passport handy, but safe, and do not pack it in your check-in luggage.

### **III. Arrival in Oxford**

First, if you get lost, ask for help. The English are typically friendly and very helpful. Best of all, they speak the same language (but see the Appendix).

Getting to Oxford from the two main London airports (either Heathrow or Gatwick) is easy. There is regular and frequent bus service (both ways) for a modest fee that you can pay when you board or if you book in advance. The trip from Heathrow takes about 80-90 minutes. The trip from Gatwick takes about 2 to 2-1/2 hours. Look or ask for buses of either the [Oxford Bus Company](#) or [National Express](#). You can see their websites for more information.

Get off the bus in Oxford at the exit near the intersection of High Street and Queen's Lane (the "High Street" exit). Ask the bus driver to announce it for you. From that exit, it is a five-minute walk back on High Street, in the direction from which the bus came, to Magdalen College. Alternatively, you can take the bus to the last stop at the Gloucester Green bus station in Oxford, then take a taxi to Magdalen College. Again, if you are not sure where you are when you get off the bus, ask, especially folks who work in the retail establishments. They will point you in the right direction. The main entrance to Magdalen College is on the High Street. There are lots of tourists in Oxford and it is generally safe. Remain aware of your surroundings and take care of your belongings, as you would in any city.

Getting back and forth between Oxford and London is also easy. The Oxford Bus Company and the National Express run buses frequently throughout the day and night, stop at various locations in both cities, and usually have ample room. The bus is much less expensive than the train that runs between Paddington Station in London and the Oxford train station and will leave you much closer to Magdalen College than arrival at the Oxford train station. For even less expensive bus fare, consult <http://www.megabus.com> (for which you must make and keep a specific reservation).

The Oxford bus station (known as Gloucester Green) is about 1 mile from Magdalen College. The Oxford railroad station is about 1-1/2 miles from Magdalen College. If you choose to arrive at either, we recommend that you take a taxi to the College because you will be carrying luggage and will be unfamiliar with the city. Taxi fares are modest as compared to American

standards. But for the strong or fearless with limited luggage, either is walkable. Oxford is an old city and much of the pavement is made of cobblestone or riverstone. Even the heartiest wheeled luggage will face challenges on the uneven pavement so a taxi is recommended to Gloucester Green or the train station.

You should arrive at Magdalen College (pronounced “Maudlin”) and check in with the Program Directors on Wednesday, June 27, 2018 between 10:00 a.m. and noon or 2:00 to 6:00 p.m. The College closes at 11:00 p.m. (old-school English rules), so you must arrive before that time. If you will be arriving in Oxford after 11:00 p.m. on June 27, you should arrange for your first night's accommodations elsewhere. Once you arrive, the Director will provide you with additional information about Oxford, your room keys, meal card, and other information. The [Oxford Information Centre](#) also furnishes abundant tourist information about Oxford, the United Kingdom, and other travel and recreational opportunities.

If you arrive in Oxford prior to June 27, 2018, there are a number of reasonably priced bed and breakfast accommodations on the Iffley Road and elsewhere in Oxford. You can also find youth hostels at lower prices. Magdalen College will not be available for room stays or luggage storage prior to June 27, 2018 due to other college commitments.

#### **IV. First days**

##### Wednesday, June 27

When you arrive at Magdalen College, seek out the Porter’s Lodge (a small room just inside the High Street entrance to the College) and introduce yourself to one of the porters, the folks who serve as gatekeepers to the college. The Porters will ask and collect college entrance fees from tourists. Simply explain to the porters that you are there for the Santa Clara University Summer Law Program at Magdalen, and they will admit you without charge. (You may have to repeat this from time to time during your stay because different people collect the entrance fees at different times of the week). The porters will be expecting you and one of them will direct you to Santa Clara’s program office in the College where Professor Sandoval will check you in. She will answer questions, give you keys to and show you to your rooms, orient you to your surroundings, give you a key to the late gate so that you can come and go when the College is closed (after 11:00 p.m.), and update you on other information as necessary.

The rooms are scattered throughout the College grounds and may be in buildings owned by the College outside the grounds. Because the College is a university and not a hotel, please be patient as the Director helps each student get checked-in and settled. You will have the balance of the day and evening to yourselves to catch up on sleep, stroll through the College and Oxford to get oriented, and meet one another. We’ll arrange an informal pub visit to one of Oxford’s historically significant pubs on the June 27 after dinner on your own.

The architecture and grounds of Magdalen College, like Oxford itself, are breathtaking. Magdalen College has a deer park, and sits near the River Cherwell. During the program we’ll

arrange to go punting on the river, an Oxford must!

The College rooms were built over a number of centuries and, accordingly, vary from basic dormitory rooms or garrets in converted buildings to something closer to the "Brideshead Revisited" image some may have of Oxford. Some rooms are in the College compound and some are only near it. Most do not have private bathrooms or showers. You will have to share common bathrooms and showers either in the hallway outside your room or in some cases in a hallway on another floor. Your room may fall into any category and is the luck of the draw. The College agrees to provide a basic, single dormitory room to each of our participants. Most if not all of the students are quite happy (some even thrilled) with their rooms. But we cannot guarantee this. If you get a room with a special view or ambiance, count yourself lucky.

#### Thursday, June 28

After breakfast on Thursday, June 28 (in the Magdalen College dining hall), we will assemble at 9:30 for the program orientation discussion (from 9:30-10:00). Professor Roger Smith of Magdalen College will deliver the first seminar lecture session, *Introduction to the Oxford Tutorial method; A Comparison of English and American Property Law*, from 10:00-12:20. No advance preparation is required for the lectures.

Immediately following lunch, we gather at the Magdalen Porter's Lodge and depart promptly at 1:45 p.m., and proceed as a group to the Bodleian Library for the admission ceremony beginning at 2:00 p.m. You cannot miss this ceremony because it is a prerequisite to getting the library card that you will need to do your work. You must bring a picture I.D. (passport or driver's license) to this session. Your photo will be submitted to Bodleian by SCU. Please make sure that you have uploaded the correct type of passport photo. We must submit these photos to the Bodleian well in advance (in May, as a matter of fact) for the preparation of library cards. In addition, please give our office your full name (including those embarrassing middle names). The library requires these for their records.

Late Thursday afternoon, typically about 4:00 p.m., most of you will meet with your tutors to discuss your assignments and to schedule your tutorial sessions. Tutors will inform us in advance if you should do any reading or prepare any assignment for this first meeting. Many of them will meet you at a location away from the college and the Directors will direct you to that location. Some will be a ½ hour walk away, so be prepared for some exercise. Bring good, comfortable walking shoes as you will walk a lot on Oxford's historic streets, many of which are made of cobblestone.

#### Friday, June 30

On Friday morning after breakfast we will assemble at 9:15 a.m. at the Magdalen Porter's Lodge and depart promptly to proceed as a group to the Bodleian Law Library in the St. Cross Building for an orientation tour. The Law Library is part of the larger Bodleian library to which you will have been admitted on Thursday. You will need your Bodleian library card to gain

admission. Many of you may wish to start work immediately after the tour.

There are computer terminals available in the Library. *If you want to use Lexis or Westlaw, please bring your law school I.D. number and the login information your law school provides for Lexis or Westlaw access.*

Neither the Bodleian Law Library nor the larger Bodleian Library is a circulating library, so all reading must be done in the library, unless you make photocopies of assigned pages through photocopying facilities in the library. Occasionally a student finds it helpful to purchase books to which a tutor makes frequent assignments. **Removing a book from the Oxford library or marking in a book is considered to be a very serious offense, so please do not do so.** As part of your induction ceremony for the Bodleian Library you will take an oath to obey the library rules, as thousands of students before you have done for over eight hundred years. King Charles I once requested to take a book from the Bodleian Library and was turned down. It is expected that the books in these libraries will still be there in good condition three or four hundred years from now. Because of this conservationist attitude, there are, in fact, books three and four hundred years old available for your use today. You likely would enjoy a visit to Duke Humphrey's Library (upstairs in the Main Bodleian) to take a look at some of the ancient books and manuscripts in the Library's collection.

The Law Library hours are 9:00 a.m. – 7:00 p.m. on weekdays and 10:00 a.m. – 4:00 p.m. on Saturday. The Bodleian Law Library is closed on Sunday. When the bell sounds to leave, please pack up and leave quickly. Treat it more or less as a fire drill. Several of our students were once locked in the library after closing time, and the fire department had to come and let them out! Don't get locked in! **The English are big on rules. Follow them.**

## **V. Scheduled events**

Consult a separate document entitled “Detailed Schedule Oxford Summer Program” for dates and times of events for the remainder of the program, (including other seminar sessions and the field trips). The link to that schedule is located in the Announcements section of the online portal that you used to apply.

## **VI. Oxford University and Magdalen College**

There is no single, unified "campus" of the University of Oxford. The University is a federal institution binding together over 35 colleges in the town of Oxford. The University is akin to a federal government and the colleges akin to states, each college being a separate corporation, and each having its own unique history, traditions, foundation, and governance.

While the colleges provide most of the teaching at Oxford, it is the University that conducts the examinations. During your initial week at Magdalen, you may notice Oxford students, dressed in their caps and gowns, riding bicycles to and from the “Examination Schools” located on High Street. All Oxford students must wear caps, gowns, and dark suits ("sub fusc")

during examination, so it is a very picturesque sight and a good photo opportunity.

Our hosts are the President and Fellows of Magdalen College. The College was founded in 1458 and is one of the loveliest in Oxford. We encourage you to peruse its [website](#). Magdalen College is not a hotel. Many of the Fellows and Scholars are still in residence during the summer months and are working and living there. Some may live along the very staircases on which your room is located. Please regard yourselves as paying guests in their college. They will wish you to have a good time, but it is important as a courtesy to our hosts to keep strictly within their rules. These rules are different from American rules. You cannot, for example, invite traveling friends to share your accommodation with you. Your privacy will be respected, but the College authorities retain the right of access at all times.

You may not bring bicycles into the College except to put them in the racks provided. You may not put bicycles in hallways or rooms.

There is no smoking in the rooms, in the pubs, in archways, or in other places where people gather. If you smoke, do not leave your cigarette butts on the sidewalks. This makes the grounds ugly and really annoys the College.

You should avoid making undue noise or playing loud music. There is no music, noise, or partying after 11:00 p.m. When returning in the evening from the College pub or other adventures, please do not sing or talk loudly in the quadrangles. The sound carries into the rooms and wakes or disturbs others.

You may not "Commit Frisbee," as the English refer to this peculiarly American fetish, within the College. Likewise with respect to baseball and football of either variety. To avoid temptation, we suggest leaving these sporting aids at home. If you must commit these sports, please use the Angel and Greyhound meadow. We will show you where it is. At orientation we will also explain the subtle difference between walking onto the lawn to sit (OK) and walking across the lawn to cut corners (forbidden). We have received considerable grief in past years about students not honoring this rule, so please be diligent not to cut corners across lawns.

The staff of the College include the "Scouts" and the "Porters." The Scouts are a modern form of a personal attendant. They will tidy your room, make your bed daily, and replace your linen and towels—usually once per week. A good relationship with your Scout is very important to the success of your stay at Oxford. Be kind to your Scout, and they will help you. If a problem arises with a Scout please contact the Program Director as the Scouts are long-time Magdalen College employees who have earned the College's and our program's trust. Many of the Scouts have been with Magdalen College "since the memory of a man runneth not to the contrary" and, with some justification, they view the College as "their" college. Students, including Oxford students, are merely passing through. If any serious problem arises, it would be best to see a Director about it first. At the end of your stay, it is customary to leave a tip for your Scout (5 or 10 pounds) and they will very much appreciate it.

One hint to keep the linens clean (and help your complexion) is to use makeup towelettes and the like. Magdalen will charge students for unduly staining towels such as through makeup stains. The store Boots on the Cornmarket in the City Center has all kinds of items you can purchase for your stay, including cleansers and makeup removers.

The Porters are the gatekeepers to the college. They inhabit the Porters' Lodge at the High Street entrance to the college. They also will hold mail addressed to you care of the College, but they will not deliver it to your room or notify you of its arrival. We will have one group mailbox for "Santa Clara Law School" in the Porter's Lodge, so ask them to check that box if you are expecting mail.

Your mailing address will be:

Name  
Santa Clara University Summer Program  
Magdalen College  
Oxford OX1 4AU  
United Kingdom

The Porters will also take telephone messages for you but will not deliver them. You must check with them. Direct dial from U.S.:

011-44-1865-276000 (Porter's Lodge).

Fax (at Oxford): 011-44-1865-276030.

Please keep in mind that there is an 8-hour time difference between the West Coast of the United States and the United Kingdom and a 5-hour time difference between the East Coast of the United States and the United Kingdom. The porters retire at 11:00 p.m. (3:00 p.m. on the West Coast and 6:00 p.m. on the East Coast). Please advise people who might call you at the Magdalen College number that they should not call at a time that wakes the Porters unless it is a true emergency!

## **VII. Daily needs**

Money – The most convenient and secure way to get money is through use of an ATM. All major ATM cards will work. The machines will give you British pounds and charge your U.S. account. The issuer of your debit card can tell you what the transaction charges are likely to be for each transaction. There is great convenience in not having to carry around quantities of cash or traveler's checks (not to mention waiting in line at bank exchange windows) and to having access to money on weekends. Also, lack of mountains of cash on hand reduces the impact on your summer plans of possible theft.

Some ATM machines in the United Kingdom will no longer read the magnetic strips on

debit cards that we are accustomed to using in the United States but rather will only read debit cards with implanted chips. The same is true for use of a debit card in a retail establishment. In addition, or in the alternative, you may wish to consider purchasing a “Cash Passport” from Travelex. Travelex will issue you a debit card that can be read by ATMs in Europe. You preload the card with whatever money (e.g. British pounds) you wish to carry on it. But beware that the exchange rate may be poor unless you preload a lot of money and there are likely additional fees that Travelex will charge. For more information on a Cash Passport, see [here](#).

There are ATMs in the airports. In the off chance that you might have trouble accessing pounds at the airport, you might consider getting something like 50 pounds in the United States at the U.S. airport of your departure or from your bank before you leave the United States. This would give you plenty of money for a meal and to make your way to Oxford. But this will incur exchange fees likely larger than the transaction fees you will be charged by using an ATM in the United Kingdom.

Credit cards can be a convenient back up. These are accepted in most places. But, once again, some merchants may only accept credit cards with chips.

Before you leave the United States, call both the issuer of your debit card and the issuer of your credit card(s) to notify them of the dates of your trip and where you will be going. This reduces the likelihood that they will refuse payment for fear that someone is using your cards abroad without authorization.

Meals – Your prepaid room fees at Magdalen include breakfast (Monday through Friday), available in the Magdalen Great Hall at designated times. Breakfast offerings usually include eggs, cereal, oatmeal, fruit, toast, sausage or bacon, and fruit. Coffee and tea are always available. While the meals served in the Great Hall are ample and wholesome, some people may feel that they fall into the category of “English institutional food,” with meat portions smaller than some of us expect and cooking that some may consider bland and somewhat heavy. Indeed, stronger adjectives have been heard, although previous directors have been quite happy with the food at Magdalen. Once this is understood, meals can be enjoyed and made into occasions for becoming acquainted with fellow students and others visiting or in residence at the College. Paying for your other meals (lunch, dinner, and snacks on weekdays and all meals on weekends) and your incidentals, such as laundry, entertainment, possible book purchases, etc., is your responsibility.

Because paying for all meals on weekends, and lunches and dinners on weekdays, is your responsibility, you should know that there are many places to eat in and about Oxford. The Director can suggest ways to economize. For example, during the day, coffee, tea, snacks, and lunch are available in the College Pub (built in the 1200's) for a reasonable price. The College Pub is in the Old Kitchen just at the bottom of the stairs to the Hall where you eat breakfast and lunch. There is a covered market (one of the oldest in Europe) on the High Street. It is worth a visit as an important historical site, and it is a good source of bread, cheese, and other foodstuff to supplement or substitute for lunches and dinners.

There are many pubs in Oxford from which to choose. The Kings Arms on Hollywell and Mansfield Rd. is a famous pub and the first pub Professor Sandoval visited when she was a student at Oxford. She still remembers the Oxtail flavored crisps she had that first night at the Kings Arms, but many other flavors of crisps (potato chips) are available. The Kings Arms is a “Free House,” with a very good selection of beers, ales, and ciders, and some wine and other beverages. Almost any pub has pub grub. There is good Indian food down the Cowley or Headington Roads--the menus are posted outside--some are a bit fancier than others. There is a Deli just a few doors down on the High Street (New York it ain't)—it is reasonable and convenient. There are also some sandwich and fast food places in the Covered Market. Cornmarket, the main shopping street downtown, has many places, including MacDonald's, Burger King, and Kentucky Fried Chicken. There are also numerous sandwich and pizza places at Gloucester Green (the bus station). You can also purchase things to eat and drink at Sainsburys, a grocery outlet very near the College.

Some of your rooms may have tea kettles, a few bits of crockery, and a small refrigerator. Otherwise, you may have to bring or purchase your own cup, spoon, and any other utensils of that sort which you think you may require. Four o'clock tea is an English tradition in which you will soon find yourself steeped (pardon the pun). There are no cooking facilities available to us.

Expenses - England is neither the cheapest nor the most expensive place in the world. It is, however, somewhat more expensive than the United States. Our overall impression is that what costs a dollar in the U.S. will probably cost about a little more than a pound in the United Kingdom. In April 2018, the exchange rate was 1 pound = \$1.41 dollars. You can check the exchange rate [here](#) closer to the time of your arrival here. Much depends on your lifestyle, so we leave it to you to estimate what your additional expenses are likely to be. When the Director and her husband visited Oxford in Fall 2017, expenses in England were comparable, if slightly more expensive, than those in California, but cheaper than they were in 2009 when she spoke at a conference at Pembroke College in Oxford. The exchange rate varies, as will your expenses, with your tastes, shopping, dining, and travel habits.

If you get an International Student Card you can sometimes enjoy lower prices on things like bus and train fair. The student body card from your university is not sufficient.

Clothing and Accessories - The summer climate in England is mostly pleasant, but unlike summer in California, is entirely unpredictable. Air conditioners are unknown. Usually, you will sleep under a light blanket or a quilt called a “duvee.” In the mornings and evenings it is often cool enough to suggest a sweater or jacket. During the middle of the day it may warm up sufficiently so that sweaters and jackets are unnecessary. Bring a raincoat, poncho, and/or umbrella. It will rain. Bring good walking shoes. The uneven pavement and cobblestone of Oxford can present a challenging walking surface. When we walk to the Perch in Port Meadow it may get muddy.

We will have a special program celebration dinner at the College for which you should

wear “Smart dress,” or business attire suitable for a lawyer. For our trip to London and to the criminal court in Oxford please wear appropriate business attire for a lawyer to be respectful to the lawyers and judges who are hosting us.

Tutorials and seminar sessions are informal. Blue jeans or casual dress are appropriate, though shorts are discouraged for tutorials. For the Bodleian swearing in sessions and tours casual dress is appropriate, but not shorts.

In planning what you will take with you, do not overlook baggage limits--both with respect to weight and size. You should check with your airline. Many students bring far too much. Because there are washing machines and dryers in the College (which you must pay to use), dark wash and wear, permanent press clothing would be most convenient.

**For your packing plans bring these categories of clothes:** 1) Business attire (for the London and Oxford tours, and the celebration dinner); 2) Casual but respectful clothes for your tutorials and Oxford library swearing in ceremonies; 3) Casual clothes for studying and clothes/shoes for your preferred exercise (but not Frisbee); 4) Rain gear and rain shoes including rain jackets, ponchos, and umbrellas; 5) Good, comfortable walking shoes.

Laundry – There are washers and dryers at the College. To use them, you will need to purchase a laundry card (available from a machine in the Porter’s Office), which you must then “fill” with money credit through use of the same machine. You must also purchase laundry detergent. There are commercial laundries outside the college, but by U.S. standards, they are fairly expensive. There are irons and ironing boards in the laundry facilities.

Appliances - If you use an electric razor, hair dryer, or other electrical accessories, it may be necessary for you to purchase a transformer or conversion unit to adapt it to British and continental electric voltages. England is 240 volts and 50 Hertz. But check first to see if your electrical accessory has a built in switch that would allow it to accommodate the different voltage. Many modern appliances have such a switch.

If you bring a laptop computer, make sure that it will adapt to the voltage in England (most do). In addition, the receptacles for plugs are different from ours, so you should purchase and bring a couple of plug adaptors. See [here](#) for information on adaptors. Note that a plug adaptor is something different from the transformer or converter mentioned above.

Theft--While living in the College, do not leave cash in your room. Sad to say, there is theft and pilferage in England. Keep your room locked, even to go to the bathroom. Keep your keys with you at all times.

Heathrow is sometimes referred to as "Thiefrow," so carefully watch your bags and valuables there. Professor Sandoval has never had a theft problem at Heathrow, Gatwick, or in Oxford, but she always minds her bags and surroundings and locks her doors and windows.

Cell Phones – Most U.S. cell phones will work in England but they may charge you PER DAY for international calling. Check with your provider before you leave to arrange for international calling. If your cell phone is unlocked, *i.e.*, it may use any SIM card, then it is very economical to purchase a SIM card in England and put it in your phone. You can replace it with your SIM card when you return to the U.S. These cards are “pay as you go,” so you are charged only for your calls. Some are also very economical for calling the U.S.

If you are not using a cell phone, you will find it convenient to bring a calling card with you (or at least the number) if you plan to make overseas calls. You may also buy telephone cards at the local newsstand. These are much more convenient than using coins in the telephones. Also, as mentioned above, it can be very economical to call the U.S. using a UK SIM card and your cell phone. You can also look into and install before leaving Apps to call through the Internet such as WhatsApp.

**Paying your bills and 800 numbers:** You should arrange to pay your bills online while in England or have someone in the United States help you with bill payments. ***Remember that 800, toll-free numbers will not work from England!*** Ask your credit card company or others that you frequently call through a toll-free number for a phone number you can call while in England.

Computing Services - There are no computers or printing facilities available to you in the College but there are desktop computers and printers at the Bodleian Law Library. There are also a couple of retail outlets at which you can print. You may also access the internet using your own laptop computer. At Magdalen College you can connect either wirelessly or through use of an Ethernet cord. Instructions and a password for wireless access will be provided to you when you check-in.

Prescriptions -Take sufficient amounts of your required prescription drugs with you, including birth control pills, asthma medications, etc.; get copies of your prescription(s) using the generic name of the drug, so that you can obtain the medications overseas if necessary.

Medical and other emergency services – Although you are not covered by the United Kingdom’s National Health Service, you are covered by a traveler’s insurance policy that Santa Clara University purchases for students enrolled in the program. This policy covers emergency medical expenses and related expenses. Please refer to the “Insurance Policy Information” link in the online portal for the Oxford program for coverage details and procedures.

Should you wish to seek medical assistance without utilizing the insurance coverage provided, we can recommend the Magdalen College doctor, Dr. Catherine Bensen, whose office is located at 27 Beaumont St., telephone: (01865) 311500. We can also recommend the Summertown Health Center, 160 Banbury Rd, Oxford, telephone (01865) 515552 and the John Radcliffe Hospital, Headly Way, Headington, telephone (01865) 741166. In 2015, two students visited the emergency room at John Radcliffe Hospital and were treated free of charge. ***Please contact Professor Sandoval, day or night, if you need medical assistance while at Oxford.*** You

can reach her via email and call or text her mobile phone number (916) 715-1250. You can also find her on WhatsApp. *In an urgent situation, use all methods of communication: call, text, send a WhatsApp message, and knock on her door.* Professor Sandoval is there to help you.

Medical Alert - If you have specific allergies which are debilitating or life-threatening, or have a medical condition that is not immediately apparent or easily identifiable (such as diabetes, allergies to drugs, epilepsy), wear a medic alert bracelet (e.g. such as one obtained from [Medic Alert Foundation](#)). Please notify the Directors and the friends with whom you travel so we can assist you if needed.

Disabilities – Because much of Oxford and the remainder of the United Kingdom were built over many centuries and according to many different styles, they are not user-friendly to people with some disabilities--particularly those who may be wheelchair bound. Unramped staircases abound, and there are few elevators. Oxford has been improving over the past decade, and most of the main city streets are now ramped at the curb. Many shops and restaurants are still difficult to enter. If you believe that a disability might impair your ability to participate effectively in the program unless assistance is provided, please contact the Director to discuss your request for reasonable accommodation. Please do this well in advance of the beginning of the program. Magdalen College has one or more rooms accessible to those with a disability, but arrangements must be made well in advance.

Glasses/Contacts - Lost or broken glasses or contacts may be difficult to replace, so you may wish to bring an extra set. Bring a supply of cleaning solutions for contact lenses.

## **VIII. Activities**

We have no doubt that you will discover many activities on your own. Here are just a few initial suggestions of cultural and recreational opportunities that might interest you.

### **A. In or near Oxford**

Music, plays, and lectures abound. You cannot miss the multiple advertisements around Oxford. Among the many venues, we highly recommend the [Holywell Music Room](#), the [Sheldonian Theatre](#), and, for Shakespeare plays, the courtyard of the Old Bodleian Library or the Trinity College grounds (all short walks from the College). The [Oxford Playhouse](#) is a little farther from the College, but still walkable.

The [Ashmolean Museum](#) and the [Pitt Rivers Museum](#), both also walkable from the College, are especially well known. [Blenheim Palace](#), Churchill's childhood home and a World Heritage Site, is a ½ hour bus ride from Oxford.

For one of the best bookstores around, with a charming café, visit Blackwell's on Broad Street (a seven-minute walk from the College), next to the new wing of the Bodleian Library. Magdalen's library (which has no law books anyway) and Magdalen's small law library are also

off limits to us. They are reserved for the exclusive use of Magdalen's students, some of whom may be preparing for examinations.

You may also use the Magdalen College tennis courts. Ask the Porter for a key to unlock the nets. The Porter will ask for your room key in trade.

You may also wish to rent a boat (one location is adjacent to the College) and try your hand at punting on the River Cherwell (pronounced Char-well). On a nice weekend afternoon it is entertaining to sit in the Magdalen Botanical Gardens and watch others try their hand at this tricky pastime. Professor Sandoval will lead a punting trip during our program, and has fond memory of punting during her Oxford years.

For joggers (and walkers), Christchurch Meadow (across High Street and down Rose Lane) and Addison's Walk (through the gate next to New Buildings) are pleasant places to exercise. *Be mindful of the closing times and don't get locked in!* The [Oxford University Parks](#) (one large park really, near the center of Oxford) offers lots of room to roam, to play lawn tennis, and to watch cricket. [Oxford University Sport](#), a ten-minute walk from Magdalen College (and where Roger Bannister first broke the four-minute mile) offers a gym, pool, and other sport amenities for a fee.

## **B. London**

London is one of the world's great cities and has much to offer. Some of the most well-known attractions in London are free: The British Museum, the National Gallery, the Tate Modern, the parks (e.g. Hyde Park, St. James Park, Regent's Park), Trafalgar Square, the exteriors of Buckingham Palace, the Palace of Westminster (site of Parliament), and Westminster Abbey, a walk along the Thames. Tours of Buckingham Palace, Westminster Abbey, and the Tower of London charge a fee.

Theatre tickets may be had for half price on the day at the Half Price Ticket Booths in Leicester Square or at [this](#) online source. Sometimes you can get very reasonable "day tickets" by simply going to the box office of the theatre after about 10:00 am.

London is not a cheap city. If you wish to spend some time there before or after the program, you might want to check out reasonably priced accommodations such as those offered at [YHA](#) or [UCL](#). Also see [here](#) for hotel options and London activities.

The underground from Heathrow to central London is quite reasonable (about \$8.50 as of April 2018) and less expensive than the express train from Heathrow to Paddington Station.

The underground around London will get you close to almost anywhere in London you wish to visit but is somewhat more expensive than riding the bus. If you are going to be making a number of trips, you might want to consider buying a Bus Saver book or an underground travel card known as an Oyster Card. See [here](#) for information.

### C. Other locations

During past summer programs, some students have taken weekend trips to Ireland, Scotland, and the continent. Be aware, however, that attending all of the tutorials and the seminar sessions and field trips is mandatory and that the workload is heavy. Attendance is not excused for travel. We therefore recommend that you schedule such trips prior to the beginning of the program or after its conclusion.



#### **CAUTION:**

You are responsible for obeying all of the laws of the country you are in even if you are just a visitor. Penalties are often much more stiff than in the United States. We cannot intervene if you are arrested or prosecuted for violation of local laws, including laws on drug use and disturbances of the peace.

What may seem to you to be a harmless prank may have serious consequences. Do not assume that, as an American or a student, you will be treated leniently; the opposite is often the case. Do not count on the American Consulate or Embassy to assist you except in a superficial advisory capacity.

### IX. Miscellaneous

Copies of important documents: It is a good idea to make two sets of photocopies of your airline ticket, credit cards, prescriptions for medication, passport identification page and any current visas stamped in the passport. Leave one set at home with your family and keep one set with you in a separate place from these documents. You may also take a picture of your passport and keep it on your phone, but password protect your phone! Likewise, if you use traveler's checks, keep the serial numbers of your traveler's checks in a place removed from the checks themselves.

Inoculations: A smallpox vaccination is no longer required for reentering the United States. Yellow fever and cholera vaccinations are required if you visit an infected area. Normally, this would not include the United Kingdom. On the basis of your particular travel plans, check this requirement with your local health office of the nearest Public Health Service facility.

Driving: If you plan to drive an automobile abroad, you should obtain an International Driving Permit before you leave. You may get such a permit through the American Automobile Association office nearest you. This involves filing an application together with two passport-type photos and the payment of a permit fee. Although your regular state driver's license is

acceptable in most areas of the United Kingdom and in some continental countries, it is a good idea to obtain an International Driving Permit if you intend to drive either rental cars or a car or motorcycle of your own.

Questions: If you have any questions, please feel free to e-mail Professor Sandoval at [csandoval@scu.edu](mailto:csandoval@scu.edu) or contact the Sr. Program Manager of the Santa Clara Center for Global Law and Policy, Carly Koebel, at [ckoebel@scu.edu](mailto:ckoebel@scu.edu) or 408 554-5484.

We look forward to seeing you in Oxford and thank you for join us at the Santa Clara University School of Law Summer Program in Law at Oxford University.

## **APPENDIX**

### **Comparing versions of English between the United States and Great Britain**

It has been said that the United States and Great Britain are two nations divided by a common language. This is true in a number of ways. After reading a few texts or cases in England, you may begin to wonder whether your own English is correct. The following may help you keep the two systems on the proper side of the Atlantic

First, let's look at spelling. The spelling of identical words can be decidedly different. The following list shows some common examples of the variances between American and British spelling.

<b><u>American</u></b>	<b><u>British</u></b>
center	centre
check (money)	cheque
color	colour
curb	kerb
gray	grey
honor	honour
inquire	enquire
jail	gaol
jewelry	jewellery
labor	labour
organization	organisation
pajamas	pyjamas
peddler	pedlar
program	programme
realize	realise
recognize	recognise
theater	theatre

The two versions of the English language also diverge when it comes to the names for many everyday objects and events. It is easy for a visitor from across the Atlantic to provoke amusement from the natives by calling a cloth used to wipe one's mouth a napkin in England, or by asking an American waiter for the W.C. Professor Sandoval remembers an English pub owner laughing when she asked for silverware. He politely directed her to the cutlery. Another server laughed at Professor Sandoval when she was a student and asked for directions to the bathroom. "So you want to take a bath?" he said, then directed her to the loo ("the toilet"). When you order coffee or tea the waiter will ask you if you want milk or not by asking "Black or White?" with White indicating that milk should be added. One drinks tea in England with lemon or milk, never both as together they would curdle the milk. You may also drink tea without anything added. Black teas are favored and herbal teas are rarely served. If you drink herbal or floral teas you might bring some tea bags in their proper box so customs officials know what you are importing. The following is a list of some common American terms and their counterparts in the United Kingdom.

<u>American</u>	<u>British</u>
apartment	flat
bathroom	toilet, W.C., or loo
candy	sweets
checkers	draughts
closet	cupboard
corn	maize
cracker	biscuit
diaper	nappy
drugstore	chemist's
enthusiastic	keen
faucet	tap
gas, gasoline	petrol
hood (of car)	bonnet
line	queue
napkin	serviette
oven	cooker
pants	trousers (please note that the British use "pants" to refer to underwear)
round-trip ticket	return ticket
suspenders	braces
truck	lorry
trunk (of car)	boot
underpass	subway
undershirt	vest (what Americans would call a "vest" the British call a "waistcoat")
vacation	holiday

Here is one guide to the differences in names for clothing for British as compared to American English: <https://www.makewav.es/post/175039/title/AmericanandBritishwordsforClothes>

As if confusion about spelling and word choice were not enough, there are also punctuation differences between America and British English. While American English always uses double quotation marks to indicate speech, British English, especially in older texts, sometimes uses single quotation marks. More recent British publications sometimes use single quotation marks.

In both American and British English, periods and commas at the end of a quote come before the closing quotation marks when the quote is a full sentence (or a full sentence broken up by a connecting phrase such as “He said”):

“When you come to meet me,” she explained hastily, “please bring the blue folders.”

In American English, the placement of periods and commas remains the same even when the quote is a sentence fragment. But in British English, periods and commas punctuating sentence fragments are placed outside quotation marks.

American English:

She described the party as “a sumptuous affair,” and said that she arrived home “long after midnight.”

British English:

She described the party as “a sumptuous affair”, and said that she arrived home “long after midnight”.

For those keen on pursuing the differences between British and American English, please see this book written by a U.S. Law Professor and English Barrister: J. Eric Smithburn, *The Illustrated American Tourist Guide to English English*, Second Edition (Authorhouse 2005), ISBN 1-4208-3846-6 (paperback).