

Subject: SCU Law Study Abroad - Reminders and More Information

Sent: March 17, 2017

Dear Students,

The summer is approaching fast!

Please read this email carefully. Some of the information is a duplication of information you already have but I want to re-emphasize it for you.

- 1) **Please make sure to fill in your passport information and sign the electronic waivers after you have been accepted.** For non-SCU students, you will need to **print out and sign the signature verification form** and submit this along with a form of ID to cglp@scu.edu.
- 2) A number of program directors have already sent out their newsletters. **These are posted in the Announcements section** of the online portal as well (if available), accessible at international.scu.edu. This will be where class materials are posted during the summer as well.
- 3) Also in the Announcements section are links to State Department and Center for Disease Control information on each country. **Please review before going abroad.**
- 4) Please **request to join the Facebook page** via the link in the Announcements section of the online portal. Only those who have confirmed their participation with a deposit will be granted access. The page can be used to connect with other students to find housing, organize social outings, etc. For those who do not have Facebook, no critical information will be shared via this platform.
- 5) For those who have paid their deposit for an internship, program directors are working on placements now. If you have any questions about this, **please contact your program director directly.** Their information is in the Announcements section.
- 6) As a reminder, billing will occur at the end of this month with **full payment due on April 15th.** Only those who have paid their deposit will be enrolled. Payment can be made via your eCampus account at ecampus.scu.edu. **Please review your billing information** to make sure that you are enrolled in the class(es) and internship that you selected, and that the number of units are correct.
- 7) **For those with financial aid and consortium agreements on file,** payment is due by May 21st. **It is up to you to know if your financial aid will come through by this date.** If it will not, contact the financial aid office at SCU to setup a different schedule. Elinore Burkhardt is the contact, eburkhardt@scu.edu.
- 8) **The Pre-Departure Orientation will take place on April 12th.** We are experimenting with new technology and may do a different in-person orientation than online orientation to allow for more interaction and questions. Stay tuned for more information. Regardless, this will be recorded and posted on the online portal for all to see.

9) At the end of the summer, you will need to request a transcript be sent to your home institution (for non-SCU students). This can be done via your eCampus account.

If you wish to withdraw your application, please email cglp@scu.edu.

Feel free to call or email with general questions - 408-551-1955 or cglp@scu.edu.

Please contact program directors for program specific information.

Please contact the financial aid office for financial aid questions - Elinore Burkhard, burkhardt@scu.edu, 408-551-1719

Best,

Carly Koebel