

Subject: SCU Law Study Abroad - Reminders and More Information
Sent: March 12, 2018

Dear Students,

The summer is approaching fast!

Please read this email carefully. Some of the information is a duplication of information you already have but I want to re-emphasize it for you.

- 1) **Please make sure to fill in your passport information and sign the electronic waivers after you have been accepted.** For non-SCU students, you will need to **print out and sign the signature verification form** and submit this along with a form of ID to cglp@scu.edu.
- 2) Program Directors are beginning to send out their newsletters. **These are posted in the Announcements section** of the online portal as well (if available), accessible at international.scu.edu. This will be where class materials are posted during the summer as well.
- 3) Also in the Announcements section are links to State Department and Center for Disease Control information on each country. **Please review before going abroad to make sure you are up to date on vaccines and medications.**
- 4) Please **request to join the Facebook page** via the link in the Announcements section of the online portal. Only those who have confirmed their participation with a deposit will be granted access. The page can be used to connect with other students to find housing, organize social outings, etc. For those who do not have Facebook, no critical information will be shared via this platform.
Some programs are still in the midst of being confirmed. The Facebook page link will be uploaded once the program is confirmed. As a reminder, we always encourage you to purchase refundable airfare and/or check in with your program director before making travel arrangements.
- 5) For those who have paid their deposit for an externship, program directors are beginning to work on placements now. If you have any questions about this, **please contact your program director directly.** Their information is in the Announcements section.
- 6) As a reminder, billing will occur at the end of this month with **full payment due on April 16th.** Only those who have paid their deposit will be enrolled. Enrollment is beginning to take place. Payment can be made via your eCampus account at ecampus.scu.edu. **Please review your billing information** to make sure that you are enrolled in the class(es) and externship that you selected, and that the number of units are correct.

- 7) **For those with financial aid and consortium agreements on file**, payment is due by May 21st. **It is up to you to know if your financial aid will come through by this date.** If it will not, contact the financial aid office at SCU to setup a different schedule. Email Law Financial Aid at lawfinancialaid@scu.edu. If you have not already done so, please make sure that your consortium agreement has been sent to SCU.

- 8) **The Pre-Departure Orientation will take place on April 18th in Bannan 135.** An in-person session is available for SCU students from 12:00pm-1:00pm Pacific with an externship session to follow. For non-SCU students, a webinar will take place with a similar format beginning at 3:00pm Pacific. It will be recorded and posted for all students to view in the online portal. More information will be sent to all students as this date draws closer.

- 9) At the end of the summer, you will need to request a transcript be sent to your home institution (for non-SCU students). This can be done via your eCampus account. SCU cannot send it unless you request it.

If you wish to withdraw your application, please email cglp@scu.edu.

Feel free to call or email with general questions - 408-551-1955 or cglp@scu.edu. I'm happy to chat about your program, travel, etc.

Please contact program directors for program specific information.

Please contact the law financial aid office for financial aid questions - lawfinancialaid@scu.edu, (408) 554-5048

Best,

Carly Koebel